



2024 – 2025 Student Campus Packet

1. Welcome Letter
2. Calendar
3. Dress Code
4. Drop Off, Pick Up, and Dismissal
5. MySchoolBucks Letter
6. Sugar Free Policy
7. Nut Free Policy
8. School Meals
9. Acknowledgement of Parent/Student Handbook
10. Pick Up Agreement

Please read through and fill out the paperwork attached to this packet. The school is required to have this paperwork for our records.

If you have any questions always feel free to call or email the office. We are happy to answer any questions you might have.

Office Phone

(469) 707-3505

Mrs. Jessica Sebastian, Office Assistant

jsebastian@ptaa.org

Mr. Michael Sanderson, Principal

msanderson@ptaa.org



Pioneer Technology & Arts Academy

Royse City Elementary
K – 2nd Grade

3200 S FM 548
Royse City, TX
75189

Home of the Panthers!

(469) 707-3505
msanderson@ptaa.org

School Website:
<https://www.ptaaroysecity.com/>

Breakfast is at 7:15am
Classes begins at 8:00am

Dismissal
K – 3:30pm
1st & 2nd – 3:40pm

Mr. Sanderson
Principal

“Excellence is not
being the best; it is
doing your best.”

Panther Parents,

On behalf of the staff at PTAA Royse City Elementary, I am happy to welcome you to the 2024-2025 school year! I hope you have enjoyed your summer. We are looking forward to a productive partnership with you to ensure our children can achieve their highest potential. We also know that to be successful in school, our children need support from both the home and school. A strong partnership with you will make a great difference in your child's education. As partners, we share the responsibility for our children's success and want you to know that we will do our very best to carry out our responsibilities. We ask that you guide and support your child's learning by ensuring that he/she:

1. Attends school daily and arrives on time, ready for the day's learning experience
2. Completes all homework assignments given by teachers
3. Reads daily to develop a love for reading and to improve literacy skills
4. Shares school experiences with you so that you are aware of his/her school life
5. Informs you if he/she needs additional support in any area or subject
6. Knows that you expect him/her to succeed in school and go on to college

Meet the Teacher Night is on August 7th. Come meet your student's teacher! This will provide time to drop off school supplies, pick up schedules, and walk through with your child. Those who purchased through the online school store, **EPI**, your supplies will be on your student's desk. **DO NOT** wait until the first day of school. We would like everything to be set up for your student when they arrive on that first day.

First day of school, Tuesday, August 13th at 8:00am sharp. You may walk your student to class on this day; however, we do ask that you come a little early and not stay for any length of time, this way we can start class.

Uniforms such as vest, ties, and spirit shirts may be bought at the Royse City campus in our Panther's Den. All other uniforms can be bought through our French Toast store. This link will take you directly to our Royse City store through French Toast. Everything will be shipped to you, not the school.

Pioneer Technology & Arts Academy Royse City – Royse City, TX is the name of the school and the code is QS621AC. **This is for the Royse City Elementary Campus only.**

<https://www.frenchtoast.com/schoolbox/schools/pioneer-technology-arts-academy-royse-city-QS621AC>

The office will be open from 9:00am – 3:pm Monday – Thursday and the Panther’s Den will be open as well.

Please consider joining our school’s PTA program as our students can greatly benefit from your involvement and contributions to the school’s program and its operations.

These are just a few of the activities:

1. Car Pick Up and Drop Off
2. Reading with students who need extra help
3. School-wide Events (ex. Field Day, Class Parties, Holiday Events)

We have a campus website, ptaaroysecity.com, where you can find a copy of the following:

- School Calendar
- Supply Lists
- Dress Code
- Monthly Lunch Menu
- And more!

It is also being updated regularly as information becomes available.

We are a Sugar Free and Nut Free school; we have students and staff that are HIGHLY allergic to any kind of nuts, especially peanuts. We take this seriously and expect our parents to do the same.

If you have any questions about the expectations, please feel free to contact me or to discuss them with your child’s teacher. Please review the PTAA Royse City Elementary Student/Parent Handbook. It can be accessed on our campus website under Family Resources. It is very important that you and your child are fully informed regarding standards related to appropriate behavior for a safe and productive school year.

The wonderful Royse City Elementary Staff and I feel privileged to be a part of this school family. We thank you for your support and look forward to meeting you and your student. We will be sending out additional information as it becomes available.

Looking forward to a great school year!

Mr. Sanderson

msanderson@ptaa.org

Web: ptaaroysecity.com

(469)707-3505



Acknowledgement of Parent/Student Handbook and Student Code of Conduct

The Parent/Student Handbook and Student Code of Conduct can be found on our campus website www.ptaaroysecity.com

My signature below acknowledges that PTAA has made its Parent/Student Handbook and Code of Conduct available to me; that I have been given notice of the rules, responsibilities, and consequences outlined in the Student Code of Conduct; that I have been informed that when my child is enrolled in PTAA, all information herein is applicable to me, my child, and all school staff and I have expressed intent to review this Handbook and the Student Code of Conduct contained within and to abide thereby.

Printed Student Name _____

Grade _____

Student Signature _____

Date _____

Parent Signature _____

Date _____

PTAA Texas 2024-2025 SCHOOL CALENDAR

JULY 2024						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July 1-12.....PTAA CLOSED ADMIN Break
 July 16-18.....New Student STAR Assessments
 July 22-30.....New Teacher/Staff Orientation
 July 31..... Teacher In-Service/PD Day

AUGUST 2024						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Aug 1-12..... Teacher In-Service/PD Days
 Aug 18.....First Day for All Students

SEPTEMBER 2024						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Sept 2.....School Holiday/Labor Day
 Sept 27.....Report Cards Posted Online

OCTOBER 2024						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Oct 4..... District PD Day/ NO CLASSES
 Oct 18.....NO SCHOOL/ Parent Conferences
 Oct 17.....Fair Day (NO SCHOOL)
 Oct 18.....FALL BREAK (NO SCHOOL)

NOVEMBER 2024						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Nov 8.....Report Cards Posted Online
 Nov 22..... Campus PD Day/No Classes
 Nov 26-28.....THANKSGIVING BREAK

DECEMBER 2024						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Dec 8-18... EOC Reflects
 Dec 20.....Early Dismissal
 Dec 23-31...SCHOOL CLOSED/WINTER BREAK

JANUARY 2025						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Jan 1-3... School Closed/WINTER BREAK
 Jan 8..... District PD Day/NO CLASSES
 Jan 7..... Campus PD Day/NO CLASSES
 Jan 17..... Report Cards Posted Online
 Jan 20..... School Holiday/MLK Day

FEBRUARY 2025						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Feb 7..... NO SCHOOL/ Parent Conferences
 Feb 17..... No School for Students/Teachers
 Feb 21... Report Cards Posted Online
 Feb 28...District PD/ NO CLASSES

MARCH 2025						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

March 14...Early Release
 March 17-21 School Closed/SPRING BREAK
 March 28.... Campus PD Day/No Classes

APRIL 2025						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

April 8-30... STAAR Testing
 April 18...School Closed/ NO CLASSES
 April 18.....Report Cards Posted Online

MAY 2025						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

May 8... No School/Bad Weather Make Up
 May 21 & 22.... Early Dismissal & Last Day
 May 23....Last Day for Teachers/ PD
 May 26.....Campus Closed/Memorial Day
 May 30.....Report Cards Posted Online

JUNE 2025						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

June 3-14... Summer School
 June 18-20... EOC Reflects

New Teacher Days- 193
 Returning Teacher Days- 187

Hours: 8:00-3:40
 Semester 1= 83 days

Semester 2= 85 days

77,280 Minutes

School Closed	Staff Development
STAAR Testing	Early Release
NO School- Weather	Returning Teachers
New Teachers	

[] Beginning/ Ending of a 6 Weeks

Dress Code, Royse City Campus

Student's hair must be a natural hair color!

For themed dress days (e.g., Dr. Seuss Week, Red Ribbon Week) you may use dye that washes out or wigs, but other than those days there are no exceptions.

Monday – Formal Uniform

- PTAA Navy Sweater Vest [Can be purchased in Panther's Den on campus.]
- White Oxford (Button-up) Shirt
- Tie (Green, Navy, & Gold Plaid) [Can be purchased in Panther's Den on campus.]
- Navy, Khaki, or Black Pants (NO Cargo, Leggings, Jeggings, or Stretchy/Sweat Pants.)
- Navy, Khaki, or Black Skirt (no shorter than 3 inches above the knee)
- Green, Navy, & Gold Plaid Pleated Skirt or Jumper

Tuesday-Thursday – Standard Uniform

- Solid Navy, Green, or Red Polo Shirt
- Navy, Khaki, or Black Pants (NO Cargo, Leggings, Jeggings, or Stretchy/Sweat Pants.)
- Navy, Khaki, or Black Skirt or Jumper (no shorter than 3 inches above the knee)
- Navy, Khaki, or Black Shorts (no shorter than 3 inches above the knee, NO Sport/Gym Shorts)

Friday – PTAA Spirit Day

- PTAA School Spirit T-Shirts [Can be purchased in Panther's Den on campus.]
- Solid Navy, Green, or Red Polo Shirt
- Jeans, Shorts, or Skirt (no shorter than 3 inches above the knee, NO Rips, NO holes, NO sagging, NO Cargo, Leggings, Jeggings, or Stretchy/Sweat Pants, NO Sport/Gym Shorts, & NO Cut Offs.)

Free Dress (\$1)

- Tops – (NO mesh, NO Crop Tops, NO Tank Tops, or Tops with Spaghetti Straps)
- Bottoms - Jeans, Shorts, or Skirt (no shorter than 3 inches above the knee, NO Rips, NO holes, NO sagging, NO Cargo, Leggings, Jeggings, or Stretchy/Sweat Pants, NO Sport/Gym Shorts, & NO Cut Offs.)

Outer Wear

- Prefer Official PTAA Black Fleece Zip-Up Jacket or PTAA Pullover Sweatshirt (NO HOODIES!) [Can be purchased in Panther's Den on campus.]
- Solid Color Sweater, Zip-Up Jacket, or Sweatshirt (NO Logos or Designs, NO HOODIES!)

A hoodie is a pullover sweatshirt with a hood attached. These will not be allowed, no exceptions!

Zip-up jackets with hoods are acceptable but if your student has the hood on their head they will be told to remove it.

2024-2025 Royse City Elementary, Drop Off/Pick Up

Classes begin at 8:00am sharp. You will be counted late at 8:05am. We understand that things happen, however be mindful of your student's class and teacher in starting the day. Please see our attendance guidelines in the student handbook (the handbook can be found on our campus website under Family Resources).

Drop Off

Our doors open for breakfast at 7:15am. We have teachers who will help students out of the car and into the building safely.

The doors close at 8:05. After they closed you will have to come inside to sign them in.

Please do not park your car in the drop off line. If you need to speak to the office or your student's teacher, please park in the parking lot and walk in.

Pick Up

Parents should remain in the car as each student will be called when you arrive for dismissal. This is for the safety of you and all the students. If you must come in we ask that you do not park in the pick-up line, find a parking spot. The HANDICAP area is not for parking unless you are handicap. It is the law and you could get a ticket. Please have your Car Tags/ Piece of Paper with your student's name and teacher on it visible to aid in the pick-up process. We ask you post it on the side window or rear view mirror in order to read it. This will help the process to go smoother and faster. Please refrain from holding a conversation with teachers, this will back up our lines and it is dangerous to have cars sitting on FM 548. If you need to speak to your student's teacher, please make an appointment. That information was given to you at Meet the Teacher night. If you did not make it to Meet the Teacher night, send your student's teacher an email.

This year we will have color coded dismissal times. This will be marked on your Car Tag which you will receive at Meet the Teacher Night. This is so if you are parked, waiting for your student's dismissal we can let you know that your pick up time is active. We will display a colored paper, that matches your students tag color, so you know that you can pull up.

If you arrive before your dismissal time you will be directed to park in our waiting line that is along the dirt road, at the base of the pick-up line. A volunteer or staff member will direct you on when you can pull forward for your pick-up time

Dismissal Times

Green, Kindergarten – 3:30pm

Yellow, 1st & 2nd Grade – 3:40pm

NOTE: If you have more than one student that needs to be picked up, please arrive at the latest dismissal time (ex. If you have a Kindergartener and a 2nd Grader arrive at 3:40 instead of 3:30).

If you need to pick your student up early, please call the office at (469) 707-3505, letting us know you are on your way. We will try to have your student ready. You will need to come in and sign them out if you are going to be early. Students are not allowed to just walk out the door.



Pick-Up Agreement Form

All students must be picked up by **4:30pm**. No exceptions! Failure to pick up your student on time will result in them being taken over to Stonebrook Learning Center next door where they will charge you the appropriate fees for after school care.

My signature below acknowledges that I understand if my student/students are not picked up by 4:30pm, I will pick them up from Stonebrook Learning Center and pay the appropriate fees due. I also acknowledge that it is not the responsibility of PTAA to reimburse me for any fees charged due to not picking up my student/students on time.

Printed Student Name _____

Grade _____

Parent Signature _____

Date _____



Parents/Guardians,

Pioneer Technology & Arts Academy is excited to offer **MySchoolBucks®**! This online payment service provides a quick and easy way to add money to your student's meal account using a credit/debit card or electronic check. You can also use this convenient online payment service to purchase school uniforms.

You can also view recent purchases, check balances, and set-up low balance alerts for **FREE!**

MySchoolBucks® provides:

- **Convenience** – Available **24/7 on the web** or through their **mobile app** for your smartphone
- **Efficiency** – Make payments for all your students, even if they attend different schools within the district. Eliminate the need for your students to take money to school.
- **Control** – Set low balance alerts, view account activity, recurring/automatic payments & more!
- **Flexibility** – Make payments using credit/debit cards and electronic checks.
- **Security** - MySchoolBucks® adheres to the highest security standards, including PCI and CISP

Enrollment is easy!

1. Go to www.myschoolbucks.com and register for a free account.
2. Add your students using their school name and birthdate (or Student ID which is also their lunch PIN)
3. Make a payment to your student's accounts with your credit/debit cards or electronic check. A program fee may apply. You will have the opportunity to review any fees and cancel if you choose, before you are charged.

If you have any questions, contact MySchoolBucks® directly:

- Email support@myschoolbucks.com
- Call 1-855-832-5226
- Visit www.myschoolbucks.com and click on Help

Thank you,

Campus Administration



Royse City Elementary, Sugar Free Policy

At PTAA Royse City, we recognize the importance of wellness and good nutrition in the overall health of our students. That is why our campus is a sugar free campus. It has been found that not having sugar during the school day improves:

- Student Behavior
- Test Scores
- Student Health
- Etc.

If a student has anything with sugar in it, it will be send home with them.

If you are looking for ideas on what to pack for snacks; we have attached a list of recommended snacks, that also meet our Nut Free Policy, below.

Flavored Rice Cakes	Ants on a Log (Celery with Cream Cheese & Raisins)	Crackers (Ritz Crackers, Saltines, Whole Wheat, etc.)
Fresh Fruit	Lean Cuts of Turkey, Ham, or Pepperoni	Sugar Free Jello Cups
Applesauce	Non-fat Cottage Cheese (Try Adding Fruit)	Sugar Free Pudding Cups
Carrots and Dip	Pita Bread with Lean Sliced Meat & Cheese	Naturally Sweetened Dry Cereal
Whole Grain Fig Newtons	Bagels with Cream Cheese Spread or Other Spread	Breads made with Fruit or Veggies (Banana, Pumpkin, Zucchini, etc.)
Baked Whole Grain Goldfish	Pretzels with Dip (Cheese, Ranch, etc.)	Kabobs (made with a combo of Cheese, Fruit, Veggies, & Lunch Meat)
Bananas	Breadsticks with Marinara or Cheese Sauce	Raisins
Rice Cakes	Vegetables	Pumpkin or Sunflower Seeds
Edamame	Cheese (String Cheese, Cheese Slices, etc.)	Yogurt
Cheese Crackers	Tortilla Chips with Dip or Salsa	Hard Boiled Eggs
Quesadillas	Veggie Chips	Popcorn
Chex Mix	Whole Grain Bread with Fruit Spread	Dried Fruit
Fruit Leather	Gelatin with Canned or Fresh Fruit	Fortune Cookies

We know there will be questions concerning birthday parties. At PTAA we recognize that birthdays are a special day for our students. In order to ensure minimum disruption to academics we will do our parties at 2:00pm. Please run everything through your student's teacher. We want to ensure that the parties try to adhere to our Sugar/Nut Free policies. If you insist on bringing anything with sugar in it for a birthday it will be packaged and sent home. **We will not allow it to be eaten at school.**

If you have any questions regarding the school's classroom/birthday celebrations, please talk with principal.



Royse City Elementary, Nut Free Policy

Pioneer Technology & Arts Academy recognizes that peanut and tree nut allergies present a health and safety hazard, which can have serious consequences for those who have such allergy. In order to protect those students, staff, and visitors of the school from an environment that may be harmful due to such allergy, PTAA prohibits any products containing peanuts/nuts or peanut/nut oil by students, staff, or visitors.

Examples of product PTAA does not allow:

- Peanut Butter
- Almond Butter
- Hazelnut Spread (Nutella)

To reduce the chance of this occurring, we are asking that you do not send any nut products to school when providing your child's lunch or class snack. We realize this request poses an inconvenience for you; however, we wish to express sincere appreciation for your support and understanding of this potentially life-threatening allergy.

This policy is in effect 24 hours a day, seven days a week, and will apply to anyone present in the building for any activity. We appreciate your support of these policies and procedures.

Please contact the School Principal or Office Admin if you have any questions or concerns.

Some alternates to peanut or tree nuts:

- Sun Butter
- Wow Butter



24-25 School Meals

Breakfast will cost \$3, Lunch will cost \$4, and for Milk Only it will cost \$1.

In the paperwork packet you received there is an application to apply for Free/Reduced Meals. You only need to fill out one per household. If you qualify for reduced meals, Breakfast will cost \$.30, Lunch will cost \$.40, & for Milk Only it will cost \$1. If your student qualifies for free meals, they cannot order milk only or their account will be charged.

All school lunches must be ordered by 8:30am. If your student arrives after that you will need to have provided a lunch from home or have contacted your student's teacher or the office to let them know your student will need a lunch. If your student doesn't have their name down for ordering a lunch, we will not have one for them.

If your student is not supposed to be ordering school meals, please let your student's teacher or the office know. If your student orders a meal they will be charged for it. We are not allowed to deny a student that orders a meal without parent permission.

We encourage you to sign up for MySchoolBucks! It is the easiest way to track what your student is ordering and add money to your student's meal account.