

2024-2025 Royse City Elementary, Drop Off/Pick Up

Classes begin at 8:00am sharp. You will be counted late at 8:05am. We understand that things happen, however be mindful of your student's class and teacher in starting the day. Please see our attendance guidelines in the student handbook (the handbook can be found on our campus website under Family Resources).

Drop Off

Our doors open for breakfast at 7:15am. We have teachers who will help students out of the car and into the building safely.

The doors close at 8:05. After they closed you will have to come inside to sign them in.

Please do not park your car in the drop off line. If you need to speak to the office or your student's teacher, please park in the parking lot and walk in.

Pick Up

Parents should remain in the car as each student will be called when you arrive for dismissal. This is for the safety of you and all the students. If you must come in we ask that you do not park in the pick-up line, find a parking spot. The HANDICAP area is not for parking unless you are handicap. It is the law and you could get a ticket. Please have your Car Tags/ Piece of Paper with your student's name and teacher on it visible to aid in the pick-up process. We ask you post it on the side window or rear view mirror in order to read it. This will help the process to go smoother and faster. Please refrain from holding a conversation with teachers, this will back up our lines and it is dangerous to have cars sitting on FM 548. If you need to speak to your student's teacher, please make an appointment. That information was given to you at Meet the Teacher night. If you did not make it to Meet the Teacher night, send your student's teacher an email.

This year we will have color coded dismissal times. This will be marked on your Car Tag which you will receive at Meet the Teacher Night. This is so if you are parked, waiting for your student's dismissal we can let you know that your pick up time is active. We will display a colored paper, that matches your students tag color, so you know that you can pull up.

If you arrive before your dismissal time you will be directed to park in our waiting line that is along the dirt road, at the base of the pick-up line. A volunteer or staff member will direct you on when you can pull forward for your pick-up time

Dismissal Times

Green, Kindergarten – 3:30pm

Yellow, 1st & 2nd Grade – 3:40pm

NOTE: If you have more than one student that needs to be picked up, please arrive at the latest dismissal time (ex. If you have a Kindergartener and a 2nd Grader arrive at 3:40 instead of 3:30).

If you need to pick your student up early, please call the office at (469) 707-3505, letting us know you are on your way. We will try to have your student ready. You will need to come in and sign them out if you are going to be early. Students are not allowed to just walk out the door.